



NAILS & CO. SPA  
*beyoutiful*

## Employment Application Form

**Our policy is to provide equal employment opportunity to all qualified individuals without regard to race, creed, color, religious belief, sex, age, national origin, ancestry, physical or mental disability, or veteran status.**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle: \_\_\_\_\_

Email: \_\_\_\_\_

Street Address: \_\_\_\_\_ Apt/Unit# \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Telephone: \_\_\_\_\_ D.O.B. \_\_\_\_\_

Position applied for: \_\_\_\_\_

How did you hear of this opening? \_\_\_\_\_

Date available to work: \_\_\_\_\_ Weekly Income Desired: \_\_\_\_\_

Are you looking for full-time employment? Yes No

If no, how many hours per week: \_\_\_\_\_

Are you willing to work weekend and overtime? Yes No

Have you ever work for Nails & Co. before? Yes No

If yes, when and where? \_\_\_\_\_

Are you a U.S. citizen? Yes No

If no, are you authorized to work in the U.S.? (You may be required to provide documentation.)

Yes No

Have you ever served in the armed forces? Yes No

Have you ever been convicted of a felony? (This will not necessarily affect your application.)

Yes No

If yes, please describe conditions: \_\_\_\_\_

**EDUCATION:**

Name of school: \_\_\_\_\_

Address: \_\_\_\_\_

Year From: \_\_\_\_\_ Year To: \_\_\_\_\_

Did You Graduate? Yes No

College: \_\_\_\_\_

Address: \_\_\_\_\_

Year From: \_\_\_\_\_ Year To: \_\_\_\_\_ Major or Degree: \_\_\_\_\_

Cosmetology School: \_\_\_\_\_

License Type: \_\_\_\_\_

Nails/Esthetics: \_\_\_\_\_ Hours Completed: \_\_\_\_\_

Massage Therapy: \_\_\_\_\_ Hours Completed: \_\_\_\_\_

In addition to your work history, are there other skills, qualifications, or experience that we should consider?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**QUESTIONS:**

- What do you bring to our company that will make us better? \_\_\_\_\_  
\_\_\_\_\_
- What did you like about your last job? \_\_\_\_\_  
\_\_\_\_\_
- What is the best customer experience you have ever had? \_\_\_\_\_  
\_\_\_\_\_
- Why should we hire you? \_\_\_\_\_  
\_\_\_\_\_

**EMPLOMENT HISTORY (Start with most recent employer)**

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Date Started: \_\_\_\_\_ Starting Wage: \_\_\_\_\_ Starting Position: \_\_\_\_\_

Date Ended: \_\_\_\_\_ Ending Wage: \_\_\_\_\_ Ending Position: \_\_\_\_\_

Name of Supervisor: \_\_\_\_\_

May we contact? Yes            No

Responsibilities: \_\_\_\_\_

\_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Date Started: \_\_\_\_\_ Date Ended: \_\_\_\_\_ Starting Wage: \_\_\_\_\_ Ending Wage: \_\_\_\_\_

Starting Position: \_\_\_\_\_ Ending Position: \_\_\_\_\_

Name of Supervisor: \_\_\_\_\_

May we contact? Yes            No

Responsibilities: \_\_\_\_\_

\_\_\_\_\_

Reason for leaving: \_\_\_\_\_

#### **APPLICANT'S ACKNOWLEDGEMENT**

I certify that the facts set forth in this application for employment are true and complete to the best of my knowledge. I understand that if I am employed, false statements on this application shall be considered sufficient cause for dismissal. Nails & Co. is hereby authorized to make any investigations of my prior educational and employment history.

I understand that employment at Nails & Co. is "at will," which means that either I or this company can terminate the employment relationship at any time, with or without prior notice, and for any reason not prohibited by statute. All employment is continued on that basis. I understand that no supervisor, manager, or executive of this company, other than the President/CEO, has any authority to alter the foregoing.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_